

Department of Industries & Commerce, Haryana

Form-III

"Certificate of Registration to be issued under Section 9(1) of the Haryana Registration and Regulation of Societies Act, 2012"

(See rule 5 and rule 6)

Certificate of Registration of Society

I hereby certify that a Society bearing the Registration Number and name as undermentioned has been registered this [26] day [Jun] month [2019] year under the Haryana Registration and Regulation of Societies Act, 2012 (Haryana Act No. 1 of 2012).

State Code		District Code			Year Of Registration				Registration Number				
H	R	0	1	0	2	0	1	9	0	2	5	9	4
Name Of the Society							Registered Office Address						
S. Narender Singh Memorial Takniki & Bahuudashiya Shiksa Simmittee, Shakarpura							Village Shakarpura, Tehsil Tohana District Fatehabad						

Issued under my hand at [Fatehabad] this [26] day of (month)[Jun] (Year)[2019] having Unique Identification Number - 2000138121



Issuing Authority,
District Registrar, Haryana.

SOME IMPORTANT PROVISIONS OF THE HRRS ACT 2012 TO BE FOLLOWED :

- One Flat one vote.
- Collegium Scheme to be approved from District Registrar if members strength is more than 1000.
- Administrator if appointed will not enroll new members, incur capital expenditure and give employment in the society.
- Terms of Governing Body not to be more than 3 years.
- Member to be not less than 21 year age.
- Office bearers of society (Three to twenty one).
- General Body and other meeting should be conducted with quorum i.e 1st meeting - 40%, 2nd meeting - 25% and 3rd meeting - 15% (see entire Provisions)
- Submission of mandatory Annual Returns i.e. list of members, list of members of collegium, list of office bearers, Annual Report on working, Balance Sheet & Auditors Report, Copy of special resolution otherwise shall attract penalties & fines as per provisions of Act.
- In case of Joint Apartment owners, 1st owner will be eligible to contest the elections.
- Proxy voting not allowed.
- Condominium/ Association covered under Apartment Ownership Act 1983 is to be formed by owners only.
- Election observer may be appointed by District Registrar or on request of Society

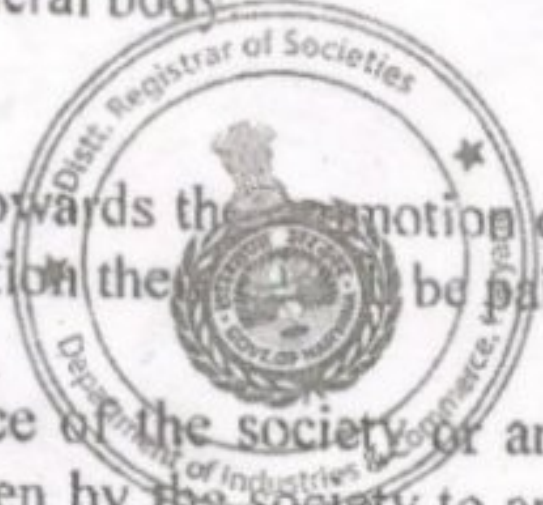
MEMORANDUM OF THE SOCIETY

- 1. Name of the Society : **S. Narender Singh Memorial Takniki & Bahuudashiya Shiksa Simmittee, Shakarpura.**
- 2. Registered Office : **Village Shakarpura Tehsil Tohana District Fatehabad.**
- 3. Area of Operation : **All Haryana**
- 4. Aims of the Society
 - 1. To Open Open Primary, Middle and Higher Secondary School & Degree Colleges, Nursing College, Professional Colleges, Sewing and Stitching Center, Computer Center, Polytechnic College. Different trades industries training, nursery centre, gurukul, Hostel for Boys Girls in rural & urban areas.
 - 2. The Teach of modern art and science.
 - 3. The Teach of ideology of great Indian Saints, Leaders & educationists.
 - 4. To do all such acts to promote study and research.
 - 5. To motivate and guide public for health and faithful dealing.
 - 6. To conduct awareness camps regarding social activities.
 - 7. The inoculation of habits of living in accordance with the rich and real values of traditional culture.
 - 8. To eliminate Social evils from the society.
 - 9. To motivate people for nationalities and spirituals values.
 - 10. To provide Jobs for poor & widow ladies. To Open the School to educate the children.
 - 11. To provide technical education from the student.
 - 12. To grant scholarships, stipends, prizes and other types of the assistance to the needy and brilliant students.
 - 13. To organize different types of health check-up camps.
 - 14. To create the feeling of nationality, To work for the removal of social evils such as untouchability, illiteracy and inferiority complex etc., To arrange the educational programs for betterment of the society.
 - 15. To work for the safeguard of environment & make plantation in the area.
 - 16. To help the poor, patients and handicapped person.
 - 17. To open and operate bank accounts of the society and society can be open the schools, institute and branches any name and style in all over Haryana.
 - 18. To arrange blood donation camp, Stop to killing the girl child baby etc.
 - 19. To follow the Haryana School Education Rules, 2003, for.
- 5. The following conditions will be applicable on the members to the general body

Verified With Original
 For AXIS BANK LTD.
 Main Road, Jakhna
 Signature: RAJN
 Name: B. D. E
 Designation: 16208
 Employee No.:

Conditions:-

- 1. The income and property of the society shall be applied solemnly towards the promotion of the society as set forth in the memorandum of association and no portion thereof shall be paid or transferred directly or indirectly to the members of the society.
- 2. No. member of the society shall be appointed to any salaried office of the society or any office of the society paid by fees, that no remuneration shall be given by the society to any member except repayment of out of pocket expenses and interest on the money lent of rent for the premises given to the society.



Sent
 President Vice President Secretary
S. Narender Singh Memorial
 Takniki & Bahuudashiya Shiksha
 Simittee, Shakarpura (Ftb.)

Amrdeep
 President Vice President Secretary
S. Narender Singh Memorial
 Takniki & Bahuudashiya Shiksha
 Simittee, Shakarpura (Ftb.)

प्रीत
 President Vice President Secretary
S. Narender Singh Memorial
 Takniki & Bahuudashiya Shiksha
 Simittee, Shakarpura (Ftb.)

3. Society by its constitution is required to apply its profits, if any, or other income in promoting its objects.
4. If upon the winding up or dissolution of the society there remains after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the society, but it shall be given or transferred to some other institution having objects similar to the objects of the society to be determined by the members of the society at or before the time of dissolution.
6. The management of the affairs of the society is entrusted in accordance with the rules and regulation of the society to the governing body of which the first members are:-

Sr.	Name & Father's Name and Address	Occupation	Age	Designation	Signature
1	Satpal Singh son of Lada Ram resident of village Shakarpura Tehsil Tohana District Fatehabad.	Teaching	34	President	<i>Satpal</i>
2	Rohi Ram son of Mukhtair Singh resident of village Meond Khurd Tehsil Tohana District Fatehabad	Teaching	41	Vice President	<i>रही</i>
3	Amardeep son of Leelu Ram resident of village Bhatol Rangran Tehsil & District Hisar	Teaching	33	Secretary	<i>Amardeep</i>
4	Jaspal Singh son of Vattan Singh resident of village Nanheri Tehsil Tohana District Fatehabad	Teaching	47	Joint Secretary	<i>Jaspal</i>
5	Ramesh Kumar son of Sardara Ram resident of village Dharsul Kallan Tehsil Tohana District Fatehabad	Teaching	44	Cashier	<i>रमेश</i>

Place : Shakarpura
Dated : 14-06-2019

Verified With Original
For AXIS BANK LTD.
Patran Road, Jakhhal

Signature: *[Signature]*
Name: RAJNI
Designation: B.D.S
Sig. No./Employee No.: 16208



Satpal
President Vice President Secretary
S. Narender Singh Memorial
Takniki & Bahudashiya Shiksha
Simittee, Shakarpura (Ftb.)

रही
President Vice President Secretary
S. Narender Singh Memorial
Takniki & Bahudashiya Shiksha
Simittee, Shakarpura (Ftb.)

रमेश

1. We the Seven persons, whose names and address are hereunder subscribed, are desirous of being formed into a society in pursuance of this memorandum of Association.

Sr.	Name & Father's Name	Age	Designation	Signature
1	Satpal Singh son of Lada Ram resident of village Shakarpura Tehsil Tohana District Fatehabad.	34	President	<i>Satpal</i>
2	Rohi Ram son of Mukhtair Singh resident of village Meond Khurd Tehsil Tohana District Fatehabad	41	Vice-President	<i>रोही</i>
3	Amardeep son of Leelu Ram resident of village Bhatol Rangran Tehsil & District Hisar	33	Secretary	<i>Amardeep</i>
4	Jaspal Singh son of Vattan Singh resident of village Nanheri Tehsil Tohana District Fatehabad	47	Joint Secretary	<i>Jaspal</i>
5	Ramesh Kumar son of Sardara Ram resident of village Dharsul Kallan Tehsil Tohana District Fatehabad	44	Cashier	<i>रमेश</i>
6	Raj Singh son of Jagga Singh resident of village Lehra Theh Shakarpura Tehsil Tohana District Fatehabad	39	Member	<i>राज</i>
7	Rambhaj son of Rameshver Dass resident of village Kanheri Tehsil Tohana District Fatehabad	46	Member	<i>रामभज</i>

Place : Shakarpura

Dated : 14-06-2019

Sarpanch *[Signature]*
Gram Panchayat Shakarpura
Block Jakhel (Fatehabad)

Autar Singh

I know all the above persons and they have Signed in my presence.

Verified With Original
For AXIS BANK LTD.
Patran Road, Jakhel

Signature: *[Signature]*
Name: *RAJAT*
Designation: *B.D.E.*
Sig. No./Employee No.: *162608*

Autar Singh
I know all the above persons and they have Signed in my presence.



Satpal

Amardeep

रमेश

रमेश

President *[Signature]* Secretary
S. Narender Singh Memorial
Takniki & Bahuudashiya Shiksha
Simittee, Shakarpura (Ftb.)

President *[Signature]* Secretary
S. Narender Singh Memorial
Takniki & Bahuudashiya Shiksha
Simittee, Shakarpura (Ftb.)

Byelaws for a Society

S. Narender Singh Memorial Takniki & Bahuudashiya Shiksha Simmittee,
Shakarpura Tehsil Tohana District Fatehabad.

- 1- Name of the Society: **S. Narender Singh Memorial Takniki & Bahuudashiya Shiksha Simmittee, Shakarpura Tehsil Tohana District Fatehabad.**
- 2- The Registered Office of the Society shall be at (Complete postal Address)
Shakarpura, Tehsil Tohana Distt. Fatehabad.
- 3- The Society shall carry out its major activities in the all Fatehabad District within the territory of State of Haryana.

Membership:-

- (1) The Society shall have a maximum of 100 members including the founder members/original subscribers.
- (2) **Eligibility:** In order to be admitted as a member of the Society, a person:
 - (i) must be 21 years of age on the date of admission;
 - (ii) should subscribed to the aims and objects of the Society;
 - (iii) must have deposited the admission fee and annual subscription fee and must not be in arrears of payment of such fee as on the date of annual general meeting for continuing as a member;
 - (iv) must not be an insolvent and of unsound mind; and
 - (v) must not have been convicted of an offence involving moral turpitude involving imprisonment of one year or more.
- (3) **Kinds/ Types/ Categories of Members:** The Society shall consist of four different categories of members as under:
 - (i) **Founder Members** – A member who has been admitted as a founder member at the time of registration of the Society and has paid the requited membership fee to the society. The number of founder members shall not exceed 11. The founder members shall also be deemed to have become Life Members of the society and shall have the privilege of being members of the collegium without election, in case the total number of members of the society exceeds 300.
 - (ii) **Life Members**- A person may be admitted as a life member of payment of the prescribed fees and such person shall continue to be the member of the society for this life. The total number of life members shall not exceed 11.
 - (iii) **Ordinary Member**- The Society shall have a total of 5 ordinary members who shall continue to enjoy their membership only so long as they are not in arrears of payment of their annual subscription fee. An ordinary member may be admitted as a tenure member, say, for a period of two to five year(s), as the case may be, and he will cease to be a member of the society on completion of his tenure, unless it is renewal by the Governing body for tenure.

Signature: _____
Name: _____
Designation: _____
Sig. No./Employee No.: _____

settled
President Vice President Secretary
S. Narender Singh Memorial
Takniki & Bahuudashiya Shiksha
Simmittee, Shakarpura (Ftb.)

27/11/2020
Amardeek
President Vice President Secretary
S. Narender Singh Memorial
Takniki & Bahuudashiya Shiksha
Simmittee, Shakarpura (Ftb.)

पमेश
पमेश
President Vice President Secretary
S. Narender Singh Memorial
Takniki & Bahuudashiya Shiksha
Simmittee, Shakarpura (Ftb.)

- (iv) **Honorary Member-** The Governing Body may admit individuals of distinguished talent and merit or whose association is deemed to be beneficial to the Society or who has rendered services of outstanding merit to the Society or who is a distinguished citizen of India or any other country as Honorary Member of the Society, after obtaining consent of the individual, without payment of any membership or subscription fees. The number of such Honorary Members shall not exceed 5. The Honorary members shall be entitled to attend the meeting and contribute to the deliberations but shall have no right to vote.

(4) Membership Fee & Annual Subscription:

- (i) The rates for membership of the Society and the annual subscription shall be as under:-

As may be decided by the Society in its Byelaws:			
Sr. No.	Type of Member	Admission Fee	Annual Subscription
(i)	Founder Members	Rs. 500/-	Nil
(ii)	Life Member	Rs. 11,000/-	Nil
(iii)	Ordinary Member	Rs. 500/-	Rs. 500/-
(iv)	Honorary Member	Nil	Nil

- (ii) The payment of annual subscription of a member shall become due as on the 1st of April of every year, which may be paid latest by the 30th of June of such year. The membership of a defaulting member shall be deemed to be under suspension after the due date (30th June) and such member shall not be entitled to cast his vote during the elections of the Society held after 1st July of the said year.
- (iii) The suspension of membership on account of default in payment of the annual subscription may be revoked after he has cleared the default with along with 18% interest on the amount payable. However, he shall not be eligible to cast his vote in any election held during the remainder of the financial year.
- (5) Admission Procedure (for members other than the subscribers) :**
- (i) The admission of a person as a member of the society shall be decided by its Governing Body from time to time;
- (ii) An individual willing to be member of the Society has to submit an application in **prescribed form**, and along with supporting documents to the Secretary duly filled in and signed and recommended by a regular member of the society.
- (iii) The Secretary shall examine the application and place the same before the Governing Body for a decision.
- (iv) The Governing Body may accept or reject the application and the decision of the Governing Body in this regard shall be final. It shall not be bound to assign any reason for its decision.
- (v) The approval of the Governing Body shall be intimated to the member and shall be entered in the register of members, to be maintained in such manner & form as prescribed under the Haryana Societies Registration and Regulation Rules, 2012 and he/she will be issued an Identity Card of the Society.

Registrar of Societies
Haryana
Per AXIS BANK LTD
Signature: RAJNI
Name: B.D.E
Designation: 162628
Sig. No./Employee No.: 162628

Secretary
President Vice President Secretary
S. Narender Singh Memorial
Takniki & Bahuudashiya Shiksha
Simittee, Shakarpura (Ftb.)

Amardeep
President Vice President Secretary
S. Narender Singh Memorial
Takniki & Bahuudashiya Shiksha
Simittee, Shakarpura (Ftb.)

President Vice President Secretary
S. Narender Singh Memorial
Takniki & Bahuudashiya Shiksha
Simittee, Shakarpura (Ftb.)

- hereunder, either of its own or within 45 days of receipt of a written requisition along with reasons for convening such meeting, from at least 1/10 th of the members of the General Body.
- (iii) For any meeting of the General Body, a clear notice of a least 14 days along with a copy of the agenda of the business to be transacted, date, time & venue of the meeting will be given to the members of the General Body. A copy of such notice will also be endorsed District Registrar.
- (iv) A meeting of the General Body may also be convened at a shorter notice, if agreed to, by a majority (at least above 50% of the total members) of the members of the General Body.
- (v) Quorum for the meeting of the General Body will be 40% of the total members entitled to vote and present in person, subject a minimum of four members. In case of a meeting adjourned for want of quorum, the quorum for the adjourned meeting shall not be less than 10% of the total members, subject to a minimum of three. The General Body shall be competent to transact all business in such adjourned meeting except the consideration of any Special Resolution. Any Special Resolution can be passed in such adjourned meeting only if at least 25% of the total members of the Society are present.
- (vi) The proceedings of all meeting of the General Body will be recorded in the minutes-book (bound or in loose leaves) maintained separately for the purpose by the Secretary and such minutes will be signed by the Chairman of the meeting and the Secretary of the Society.

Power, Functions & Duties of the General Body-

- (i) To guide the Society in determining and fulfilling its aims and objects.
- (ii) To decide policy matters such as change of name of the society, amendment in the Memorandum of Association and the Byelaws of the society, approval of annual accounts of the society, approval for disposal of immovable assets of the society etc. and all such other, acts as may be required under the Haryana Registration and Regulation of Societies Act & Rules, 2012.
- (iii) To elect the members of the Governing Body.
- (iv) To remove any member from the Governing Body and according approval to the continuation of a person appointment as a member of the Governing Body against a casual vacancy.

Verified With Original
For AXIS BANK LTD.
Patran Road, Jakhai

Signature: _____

Name: _____

Sig. No./Employee No.: 162600

Governing Body:

1- **Composition:** The Governing Body of the society shall consist of a total of 5 Office bearers and Members as under:

- (a) President
(b) Vice-President
(c) General Secretary/ Secretary
(d) Joint Secretary
(e) Treasurer



Secretary
President Vice President Secretary
S. Narinder Singh Memorial
Takniki & Bahuudashiya Shiksha
Simittee, Shakarpura (Ftb.)

Amardeep
President Vice President Secretary
S. Narinder Singh Memorial
Takniki & Bahuudashiya Shiksha
Simittee, Shakarpura (Ftb.)

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2- Election of the Governing Body:

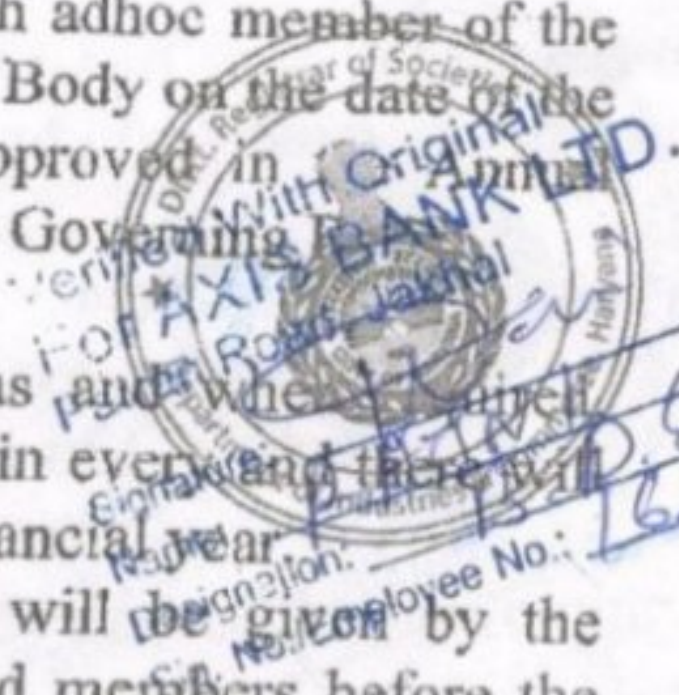
- (i) The Term of the Governing Body shall three years from the date of approval of its election by the District Registrar.
- (ii) The Governing body will declare the Schedule of Elections and appoint the Returning Officer for conduct of elections and also notify/display a list of members of the General Body entitled to vote at least 45 days prior to the holding of the General Meeting for conduct of the elections. The Governing Body shall also send notices for holding elections of the Governing Body to all the members, conveying the date, time & the manner. The information w.r.t. holding of election for the Governing Body shall also be sent to District Registrar to appoint an observer, if he so desires.
- (iii) Any objections qua the list of members of the Society entitled to vote shall be decided by the returning Officer in consultation with the officer-bearers of the society. However, the decision of the Returning Officer shall be final in the event of any difference of opinion. The Returning shall, thereafter, invite nomination to be filed within the period prescribed in the Schedule of elections, scrutiny and withdrawal of nominations if any, for election of the office-bearers and the executive members of the Governing Body.
- (iv) The Returning Officer will display a list of the contesting members on the notice board of the society. The returning officer will conduct the election on the notified date. The members eligible to vote will be allowed to cast their vote in person, and wherever disputed, on production of the identity card issued by the society.
- (v) After closing hours on the date of the poll, the returning officer will declare the result and constitute the Governing Body of the society. A list of the election office-bearers and the executive members of the Governing Body, duly signed by the Returning Officer, will be filed with District Registrar within 30 days who shall accord his approval of the same upon his satisfaction.
- (vi) The office-bearers of the society shall not be entitled to any remuneration for rendering services to the society.

3- Filling of any Casual Vacancy on the Governing Body-

Any vacancy arising on account of resignation or death of any member of the Governing Body or for any other reason, may be filled-up by the Governing Body, if required, from among the members of the General Body on adhoc basis till the holding of next Annual General Meeting of the Society. Such adhoc member of the Governing Body shall cease to be a member of the Governing Body on the date of the next Annual General Meeting if his appointment is not approved in the next Annual General Meeting by a majority vote for the balance term of the Governing Body.

4- Meetings of the Governing Body-

- (i) The meeting of the Governing Body will be held as and when required. However the Governing Body shall meet at-least once in every year and there shall be minimum for meeting of the Governing Body in a financial year.
- (ii) A clear notice of three days of every such meeting will be given by the Secretary the Governing Body to the office bearers and members before the



President
 Vice President
 Secretary
 S. Narender Singh Memorial
 Takniki & Bahudashiya Shiksha
 Simittee, Shakarpura (Ftb.)

Amardeep

President
 Vice President
 Secretary
 S. Narender Singh Memorial
 Takniki & Bahudashiya Shiksha
 Simittee, Shakarpura (Ftb.)

date appointed the meeting. However, the Governing Body may meet at shorter notice, wherever so required, with the consent of at least fifty percent of its members.

- (iii) The quorum of the meeting of the Governing Body shall be at least 40% of the total members of the Governing Body, subject to a minimum of 5 members. In case quorum is not present, the meeting shall be adjourned to another date for which proper notice shall be issued. The members present in the adjourned meeting, subject to a minimum of three members, shall form the quorum for the adjourned meeting.
- (iv) The proceedings of every meeting of the Governing Body will be recorded in proceedings book separately maintained for this purpose. Such minutes shall be signed by the Chairman of the meeting and the Secretary of the society. In case the Chairman or the Secretary are not available to sign the minutes, these will be signed by any two members present in the meeting as may be authorized by the Governing Body.
- (v) The minutes of every meeting of the Governing Body will be placed for confirmation in the succeeding meeting of the Governing Body.

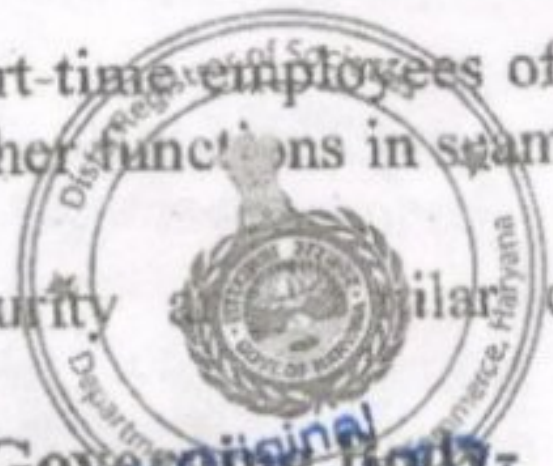
5- Power, Functions & Duties of the Governing Body-

- (i) The Governing Body will be responsible for achieving the aims & objectives of the Society and shall work in the best interest of the Society, for which it shall be empowered to deploy the funds & assets of the society for the stated objectives.
- (ii) The Governing Body will be competent to raised funds and purchase property, movable and immovable, on free-hold or lease in its name, as decided by it.
- (iii) The Governing Body shall have charge of all immovable properties and moveable assets belonging to or vested in the Society and these will be managed in such a manner as it considers appropriate subject to the overall control and directions of the General Body of the Society.
- (iv) The Governing Body shall be competent to invest the funds in the manner it considers appropriate in the best interests of the Society and it shall be competent to borrow or mortgage or hypothecate the properties on behalf of the Society in the manner decided.
- (v) To constitute various standing or adhoc Committees for looking after such functions as may be assigned from time to time.
- (vi) To create provisions for engagement of regular or part-time employees of the Society to look after the secretarial, accounting and other functions in seamless manner.
- (vii) To outsource certain functions e.g. cleaning security and similar other maintenance activities of the premises of the society.

6- Power, functions & Duties of individual members of Governing Body-

(i) President:

- (a) To preside over all the meetings of the General Body and of the Governing Body and regulate the proceedings of such meetings.



emitted with
FOR AXIS BANK LTD
Patil Jakkhal

Signature: RAJNI S B.D.S
Name: 162638 B.D.S
Designation: 162638
Sig. No./Employee No.: 162638

राजेश
राजेश

President
S. Narender Singh
Takhnik & Bahudashiya Shiksha
Simittee, Shakarpura (Ftb.)

Vice President
Secretary
S. Narender Singh
Takhnik & Bahudashiya Shiksha
Simittee, Shakarpura (Ftb.)

- (b) To do all such acts, deeds and things as may be authorized by the General Body and or the Governing Body from time to time.
- (c) To allow or disallow discussion on any matter which is not included in the agenda.
- (d) To ensure proper & transparent functioning of the Society/Governing Body.
- (e) To ensure strict compliance of the provisions of the Haryana Registration and Regulation of Societies Act, 2012 and the rules made thereunder.
- (f) To supervise and guide the overall activities/achievement of aims & objectives of the society.

(ii) Vice-President:

- (a) To assist the president in carrying out his duties.
- (b) In absence of the President, to act on his behalf and perform all duties and exercise all the powers of the President.
- (c) To do all such acts, deeds and things, as may be authorized by the Governing Body.

(iii) General Secretary/Secretary:

- (a) To conduct, organize, supervise and manage all the affairs of the society and do all such acts and perform all such duties for the working of the society as may be assigned by the President/ Governing Body.
- (b) To receive, scrutinize and place applications for membership of the Society before the Governing Body and to enter the name of the members, if approved, in the register of members under his initials and to intimate the members about the same and issue identity cards to the members so admitted.
- (c) To convene meetings of the General Body/Governing Body with the consent of the President and serve proper notices as prescribed under these byelaws.
- (d) To attend all the meetings of General Body and the Governing Body and assist the President in conducting the meetings and record proceedings of all the meetings.
- (e) To prepare annual report of the Society and place it before the Governing Body along with audited annual accounts of the Society, for approval to place the same before the General Body in the Annual General Meeting.
- (f) To keep and preserve the records of the Society/Governing Body.
- (g) To help and assist the President in looking after the complete affairs of the Society and in attaining aims & objects of the Society.
- (h) To ensure timely filing of all statutory returns/documents in the office of the District Registrar and such other authorities as may be prescribed under the Haryana Registration and Regulation of Societies Act, 2012 and the rules made thereunder.
- (i) To be the custodian for safe custody of common seal of the society and affix the same, wherever required, as per the authorization of the Governing Body.
- (j) To conduct correspondence on behalf of the Society/Governing Body and to sign letters and papers on its behalf and to ensure that all statutory registers and records are properly kept and maintained.
- (k) To prepare before announcing of the date of election and the Annual General Meeting, the list of all the members eligible to vote. Duly updated and to place it before the Governing Body.
- (l) Act as the overall in-charge of the administration and execution of all the programmes of the Society/ including financial affairs behalf of the Governing Body including creation of posts, fixation of salaries/ remuneration/ allowances etc.



Secretary
 Vice President
 Jagan Singh Memorial
 Technical & Bahuudashiya Shiksha
 Simittee, Shakarpura (Ftb.)

Amardeep

President Vice President Secretary
 S. Narender Singh
 Simittee, Shakarpura (Ftb.)

appointments/engagement of staff, make purchases and do all other such things as may be necessary in the furtherance of the aims & objects of the Society in accordance with the delegations by the Governing Body from time to time and where no such delegation is specifically made, in consultation with the President of the Society.

(iv) Joint Secretary:

- To assist the General Secretary/ Secretary of the society in carrying out his functions and duties.
- To discharge the functions and duties of the General Secretary/ Secretary of the Society in his absence to the extent authorized by the Governing Body.
- To look after such functions and duties and exercise such powers as may be assigned and delegated by the Governing Body of the Society from time to time.

(v) Treasurer:

- To keep accounts of all financial transactions of the Society and of all the sums of money received and spent by the Society and maintain records of receipts and expenses relating to such matters, and of assets, credits and liabilities.
- To get the accounts of the Society audited by the chartered accountant appointed by the Governing Body at the close of the Financial year, every year.
- To submit to the Governing Body through General Secretary/ Secretary, the audited annual accounts of the Society, at least one month prior to the date of annual general meeting.
- To act as the overall custodian of all books of accounts of the society, financial statements, receipt books, expense vouchers, bank pass book and cheque books, cash etc.

7- Cessation of members of the Governing Body-

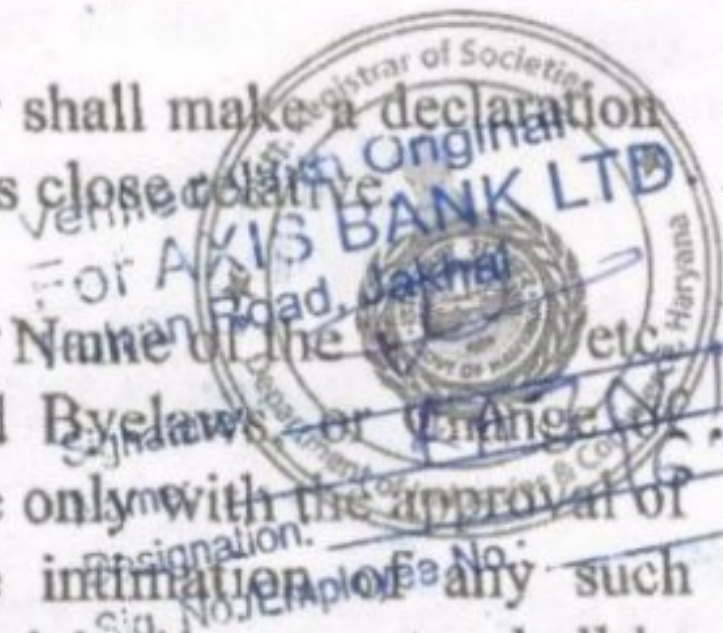
An office-bearer/ executive member of the Governing Body shall cease to be an office-bearer or executive/member:

- upon submission & acceptance of his resignation;
- if he ceases to be a member in accordance with sub-clause (8) of Clause 4 of these byelaws;
- if he is removed by a resolution passed in the meeting of the General Body.

8- Exclusions from the Employment of a Society:

- No member of the Society shall be in full-time or part-time employment of the Society.
- No dependent or family member or close relative of the office-bearers and members of the Governing Body shall be engaged as an employee of the society during its term.
- Every office-bearer and member of the Governing Body shall make a declaration in case any person in the employment of the Society is his close relative

- 9- Amendments in the Memorandum of Association, Byelaws, Name of the Society, etc. Any amendment in the Memorandum of Association and Byelaws or Name, amalgamation or division of the Society will be done only with the approval of the General Body by way of a special resolution. The intimation of any such amendment or change, along with attested copy of the requisite documents, shall be



Secretary
S. Narender Singh Memorial
Takhnik & Bahudashiya Shiksha
Simittee, Shakarpura (Ftb.)

Amardeep

President Vice President Secretary
S. Narender Singh Memorial
Takhnik & Bahudashiya Shiksha
Simittee, Shakarpura (Ftb.)

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filed in the office the District Registrar by the General Secretary/Secretary within such time as may be prescribed under the Haryana Registration and Regulation of Societies Act, 2012 and the rules made thereunder.

10- Management of Assets and Funds of the Society:

- (i) The sources of income of the society will include receipts on account of membership fee, annual subscription, rent from property/ assets, interest, consultation fees donation, gifts, grants, etc. The society can also funds through interest-free short term loans from its members or from scheduled banks on interest. Loan from the scheduled banks on interest will be taken only for purchase of creation of capital assets and not for meeting any recurring revenue expenditure under any circumstances.
- (ii) The Governing Body will prepare and approve an annual budget of the Society on the basis of its estimated income and the capital & revenue expenditure during the first quarter of the of the financial year and shall also place a copy thereof before the General Body in its Annual General Meeting for information.
- (iii) The Bank accounts of the Society will be jointly operated by such members/ office bearers as may be decided by the Governing Body from time to time.
- (iv) All assets and funds will belong to the Society and vest in the society.
- (v) All receipts and payments of the Society shall be made through Bank Instruments (i.e. DD/Pay Order/ Cheques/ Bank Transfers/ RTGS) including all receipt towards the Membership Fees and the Annual subscriptions from the members. However, the Governing Body may determine the limits of financial transactions which may be conducted in cash in certain other cases.

11- Accounts of the Society:-

- (i) The Treasurer of the Society will be responsible for keeping and maintaining proper books of accounts i.e. cash book, ledge etc. as required under the Income Tax laws and/ or any other authority including the Institute of Chartered Accountants of India at its Registered Office with respect to all sums of money received and expended by the Society and the assets and liabilities of the Society.
- (ii) The books of account of the Society shall be open to inspection during the business hours by the Registrar General, Registrar, District Registrar or any officer authorized by them and by any member of the Society.
- (iii) The annual account of the society will be signed by any two authorized office bearers of the Society.
- (iv) The Governing Body will appoint a chartered accountant, who shall not be a member of the Governing Body or family member of any member of the Governing Body, for auditing the accounts and filing of income tax return of the society for each financial year, at such remuneration as may be determined by the Governing Bod

12- Common Seal:-

The Society will have a common seal which shall be kept in the custody of the General Secretary/ Secretary and shall be affixed wherever it is required in accordance with the authorization by the Governing Body.

13- Amalgamation of the Society:-

The Society may amalgamate itself with any other Society established with the identical aims and objects or allow an other society to amalgamate with itself by a special



Verified with original
 AXIS BANK LTD
 Jalandhar
 Signature: _____
 Employee No.: 16268

Secretary
 S. Narender Singh Memorial
 Takniki & Bahuudashiya Shiksha
 Simittee, Shakarpura (Ftb.)

Amardeep

Secretary
 S. Narender Singh Memorial
 Takniki & Bahuudashiya Shiksha
 Simittee, Shakarpura (Ftb.)

Resolution passed in this behalf in accordance with the provisions contained in section 51 of the Act and rule 25 made there under.

14- Dissolution of the Society:-

- (i) The Society may resolve to dissolve itself in accordance with the provisions contained in the Act and the rules there under in case it become difficult to carry on with the operations of the Society, or it becomes insolvent or for any other pressing and unavoidable reasons.
- (ii) In the event of dissolution of the Society, no assets of the society shall devolve on or distributed amongst the members of the society.
- (iii) Its assets and properties shall be first used to liquidate any liabilities and the left-over properties/ assets, if any, shall be considered for transfer to any other Society established with identical aims and objects or to the District Collector for use thereof in the General public interest.

We, the several persons whose names & addresses are subscribed hereunder, certify the above to be true copy of the Bye-laws of the society

Sr No	Name and Father's /Husband's Name and Address	Designations	Age	Occupation	Signatures
1	Satpal Singh son of Lada Ram resident of village Shakarpura Tehsil Tohana District Fatehabad.	Teaching	34	President	Satpal
2	Rohi Ram son of Mukhtair Singh resident of village Meond Khurd Tehsil Tohana District Fatehabad	Teaching	41	Vice President	Rohi
3	Amardeep son of Leelu Ram resident of village Bhatol Rangran Tehsil & District Hisar	Teaching	33	Secretary	Amardeep
4	Jaspal Singh son of Vattan Singh resident of village Nanheri Tehsil Tohana District Fatehabad	Teaching	47	Joint Secretary	Jaspal
5	Ramesh Kumar son of Sardara Ram resident of village Dharsul Kallan Tehsil Tohana District Fatehabad	Teaching	44	Cashier	Ramesh
6	Raj Singh son of Jagga Singh resident of village Lehra Theh Shakarpura Tehsil Tohana District Fatehabad	Teaching	39	Member	Raj
7	Rambhaj son of Rameshver Dass resident of village Kanheri Tehsil Tohana District Fatehabad	Teaching	46	Member	Rambhaj

Place : Shakarpura

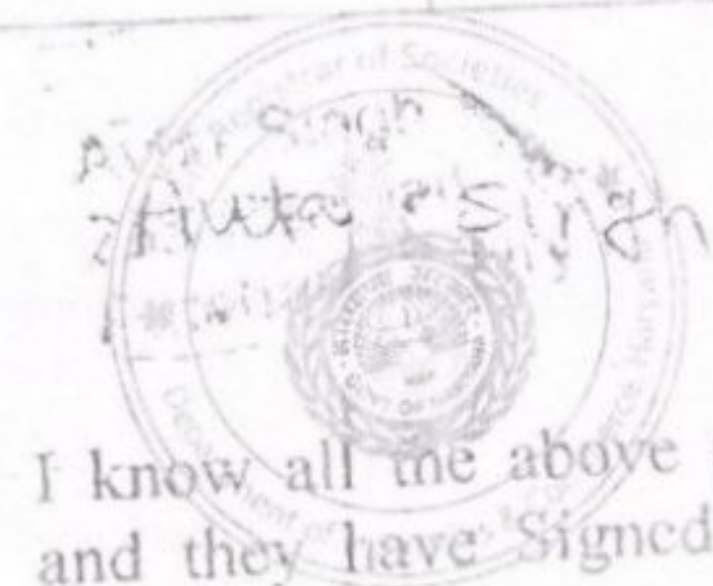
Dated . 14-06-2019

Sarpanch
Gram Panchayat Shakarpura
(Fatehabad)
I know all the above persons
and they have Signed in my
presence.

Satpal

Amardeep

Ramesh



I know all the above persons
and they have Signed in my
presence.